

TVES PTO 'Year At A Glance' 2011-2012

| <u>Month</u> | <u>Event</u> | <u>PTO Responsibility</u> | <u>Point Person</u> |
|---|----------------------|---|--|
| Year Round | Cultural Arts | Fund assemblies/art projects/guest speakers | Dr. Lindsay |
| Year Round | Field Trips | Fund \$10 per student towards trip expenses | Dr. Lindsay |
| Year Round | Hospitality | Serve Refreshments at PTO events | Kim D'onofrio |
| Year Round | Box Tops | Collect box tops from classrooms and submit | D. Peterson/Room Parents |
| Year Round | Beautification | Clean up & plant flowers at school entrances | OPEN |
| Year Round | CD yearbook | Compile pictures of students for yearbook | OPEN 5 th grade parent |
| August 6 th – 8 th | Potato Fest | Staff booth selling items during festival | Brandi Little |
| August 31 st | Open House | Provide refreshments | Board Members |
| September 2 nd | Welcome Back | Provide small welcome back gift for teachers | Brandi Little |
| September 15 th | Back to School Night | Provide Refreshments Membership sign up table | Kim D'onofrio Julie Shadman/Sue Barile |
| Sept. & Oct. | Membership Drive | Collect dues to fund PTO budget | Julie Shadman/ Sue Barile |
| Sept. 27 th – Oct 1 st | Book Fair | Run sale providing students with reasonably priced books. | Brandi Little |
| October 22 nd | Fall Activity Night | Halloween themed entertainment & activities Haunted House Provide Refreshments Basket Raffle | OPEN OPEN Kim D'onofrio Karen Martone |
| Sept. 16 th - Oct. 5 th | Fall Fundraiser | Sale of Cookie Dough/Fried Dough/Gifts | Tara Mellio |

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|---|-------------------------|---|----------------------------|
| November 16 th | Paraprofessional Day | Purchase Breakfast | Kim D'onofrio |
| Dec. 1 st – Dec. 2 nd | Holiday Secret Sale | Run sale allowing students to shop at school and buy small inexpensive gifts for friends & family | Brandi Little |
| December 15 th | Holiday Band Ensemble | Purchase poinsettia plants for music teachers | Michelle Proveture |
| February TBD | Spring Fundraiser | Gifts personalized with your child's artwork (pick up before Mother's Day) | Tara Mellio |
| March | CMT's | Purchase ice cream for children end of testing | PTO |
| April 8 th | Art Auction | Provide Refreshments | Kim D'onofrio |
| April 25 th | Admin. Professional Day | Purchase flowers for office staff | Michelle Poventure |
| May TBD | Teacher Appreciation | Purchase Staff Lunch Provide classroom Coverage | OPEN |
| May 11 th | Plant Sale | Sell plants to children & pick up of pre-orders | OPEN |
| May 8 th | Nurses Day | Purchase flowers for school nurse | Michelle Proventure |
| June TBD | Dare Graduation | Purchase Pizza & Gift Cert for Ofc Brockett | OPEN |
| June 1 st | Field Day | Pay for Lunch & Ice Cream | Stacey Parente |